



**International Institute of Clinical Sexology**

9620 NE 2<sup>nd</sup> Avenue, Suite 205  
Miami Shores, FL 33138

**APPLICATION FOR ADMISSIONS  
Doctoral Program in Clinical Sexology**

THIS AGREEMENT, TOGETHER WITH THE SCHOOL CATALOG, CONSTITUTES A BINDING CONTRACT BETWEEN THE STUDENT AND THE SCHOOL UPON ACCEPTANCE BY THE SCHOOL.

**READ THE APPLICATION THOROUGHLY BEFORE ANSWERING QUESTIONS**

Student Information

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Country: \_\_\_\_\_

Telephone: (Home) \_\_\_\_\_ (Cell Phone): \_\_\_\_\_

(e-mail): \_\_\_\_\_

Date of Birth: \_\_\_\_\_

**PLEASE LIST THE FOLLOWING INFORMATION:**

<u>DEGREE</u>	<u>DATE RECEIVED</u>	<u>GPA</u>	<u>INSTITUTION</u>
Baccalaureate:	_____	_____	_____
Masters:	_____	_____	_____
Doctoral:	_____	_____	_____
Other:	_____	_____	_____

Program Information (**School Only**)

Program Title: DOCTORAL PROGRAM IN CLINICAL SEXOLOGY

Length: 6 Quarters      Quarter Hours: 96

Class Schedule: ( ) Full time    ( ) Part time    ( ) Day Classes    ( ) Evening Classes

Hours per Month \_\_\_\_\_      Start Date: \_\_\_/\_\_\_/\_\_\_      Projected Ending Date: \_\_\_/\_\_\_/\_\_\_

Tuition      \$ 16,320.00 \_\_\_\_\_

The tuition for the Clinical Sexology Program is \$170.00 per quarter credit hour. The total Tuition Program cost is \$16,320.00.

Application Fee      \$ 100.00 \_\_\_\_\_  
(Nonrefundable)

Total Program Cost      \$ 16,420.00 \_\_\_\_\_

IITAP / AAASECT/ CSAT \_\_\_\_\_

**Books and course materials are purchased by the student, and are not included in the Tuition/Fee Schedule.**

### **ADMISSION REQUIREMENTS**

All students entering International Institute of Clinical Sexology must meet the following admission requirements:

The IICS application may be downloaded from the website or requested via email. The student will submit the completed application with a driver's license, curriculum vitae, and copy of professional license. The professional license must be in a healthcare services field.

IICS's method of assessing a student's ability to successfully complete the course of study for which he or she has applied will be based on the following:

- A non-refundable application processing fee of \$100 US currency (credit cards, money orders, treasurer or bank checks made payable to International Institute of Clinical Sexology). The application fee is waived for Sex Therapy Training Institute alumni.
  - Current driver's license
  - Curriculum vitae
  - One of the following must be presented:
  - Professional license or certification. The professional license or certification must be in a healthcare service, medical, or mental health field from the relevant state or jurisdiction. A Master's degree must be necessary to hold the license or certification.
- OR**
- Official transcript indicating proof of a Bachelor's degree and transcripts or certificates confirming sixty (60) graduate level credits in a healthcare field.

All required application materials, must be submitted to the Office of Admissions prior to the interview. All documents become the sole property of International Institute of Clinical Sexology (IICS) and cannot be forwarded to another institution or returned to the applicant.

All applications will be reviewed by the Admissions Committee. An unsuccessful applicant will be informed as to the reason s/he was denied admissions and may reapply after three (3) months.

### **Upon Acceptance**

Upon submission of initial application and acceptance into the program, IICS will further assess a student's ability to successfully complete the course of study by reviewing the following documents, which will need to be received within 30 (thirty) days:

1. Completed Enrollment Agreement
2. Verification (official transcript) of an earned Master's Degree from a College or University accredited by an agency recognized by the U.S. Department of Education or equivalent from country in which the student practices OR official transcript indicating proof of a Bachelor's degree and transcripts or certificates confirming sixty (60) graduate level credits in a healthcare field.

3. Verification of cumulative grade point average of 3.0 or better in previous graduate studies
4. Two letters of recommendation need to come from a professional who can speak knowledgeably about your ability to complete a doctoral dissertation or capstone project. Some of the qualities needed are:
  - ability to do research,
  - good writing skills,
  - ability to work independently,
  - good organizational skills,
  - good time management skills, and
  - ability to accept and utilize feedback.
5. An interview with Admissions Personnel.

International students may be required to take the Test of English as a Foreign Language (TOEFL) and earn a minimum score of 500.

**TERMS OF PAYMENT OF TUITION AND FEES**

Students have several payment options. Whichever they choose, the entire program must be paid in full in order to receive the degree and/or transcripts.

**This Agreement constitutes a binding Contract between the Student and International Institute of Clinical Sexology**

Methods of Payment

- Full payment at time of signing enrollment agreement.
- Registration Fee at time of signing enrollment agreement with balance paid prior to starting date.
- Registration Fee at time of signing enrollment agreement with balance paid prior to graduation by payment plan.

**NOTE:** For School offering a payment plan with four or more payments the federal boxes or vertical listing must be included on the contract. (N/A, if not applicable or line through)

ANNUAL PERCENTAGE RATE  N/A	FINANCE CHARGE  N/A	<u>Amount Financed</u> The dollar amount the credit provided to you or on your behalf.  \$15,720	<u>Total of Payment</u> The amount you will have paid after you have made all payments as scheduled  \$16,320	<u>Total Sales Price</u> The total cost of your purchase on credit including your down payment of \$600  \$16,320
YOUR PAYMENT SCHEDULE WILL BE:				
Number of Payments	Amount of each payment	When payments are due		
24	\$655	Beginning on ___/___/___ and on the same day each (check one) ___ weekly or <input checked="" type="checkbox"/> monthly or ___ quarterly thereafter		

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Print Name** \_\_\_\_\_

All prices for program are printed herein. There are no carrying charges, interest charges, or service charges connected or charged with any of these programs. Contracts are not sold to a third party at any time. Cost of class is included in the price cost for the goods and services.

Tuition Due Dates for the Academic Calendar Year

Spring Quarter: January 20, 2018  
Summer Quarter: April 21, 2018  
Fall Quarter: September 8, 2018

### **Cancellation and Institutional Refund Policy**

A student may withdraw from the program prior to taking any classes, regardless of number of days, and will be refunded all tuition paid within 30 days. Withdrawal must be made in person or via Certified Mail.

If a student is terminated, the Cancellation and Refund Policy will be applied. Students may be terminated from the program by the IICS Board for just cause as described under the **Student's Responsibility** section. Refunds in this case will be the same as student withdrawals.

Textbooks are the property of the student and are not subject to refund

### **TERMINATION OR CANCELLATION BY THE INSTITUTE OR STUDENT**

#### **Rights and Responsibilities**

##### **Students have the right to:**

- All statutory rights – laws passed by Congress, privacy right-information in students' records, and protection from improper disclosures; civil or federal right – right secured under the federal constitution or federal civil right law (freedom of expression, assembly).
- Make their own academic decisions.
- Access adequate academic advising.
- Quality instruction and/or educational experiences.
- Access to the instructor throughout each course.
- Information regarding application procedures.
- Information regarding tuition, fees, refund policies and procedures.
- Information regarding how satisfactory academic progress is determined.

##### **Students have the responsibility to:**

- Pay all tuition, fees, and other expenses.
- Comply with the Student Conduct Policy
- Be aware of the educational objectives of the institution, comprehend the IICS evaluation criteria, and maintain satisfactory academic progress.
- Conduct their academic affairs honestly. Students will not cheat, plagiarize, falsify their academic records, or otherwise misrepresent their work.
- Take appropriate action when informed of grade deficiencies.

- Know their due-process guarantees and understand the appeals procedures.

Students may withdraw from the Institute at any time. Financial obligations in the event of withdrawal are described in the “**Cancellation and Refund Policy.**”

Students may be terminated from the Institute for the following reasons:

- Failure to maintain contracted payment schedule.
- Failure to maintain minimum academic requirements (see “**Grading System**” in the Catalogue).
- Non-adherence to any student responsibilities.

### **EMPLOYMENT PLACEMENT SERVICES**

IICS will make available to students a list of institutions, agencies, and other venues where their services as Clinical Sexologists may be of value. IICS will not place students for employment.

IICS does not guarantee any job placement. IICS does not promise or imply any specific market or job availability amounts.

### **ACKNOWLEDGEMENT**

This contract contains the entire agreement between the International Institute of Clinical Sexology and myself, and no further modification or representation except as herein expressed in writing will be recognized.

**NOTICE TO PROSPECTIVE STUDENTS: DO NOT SIGN THIS CONTRACT BEFORE YOU HAVE READ IT OR IF IT CONTAINS ANY BLANK SPACES. ALL SIGNERS HAVE RECEIVED AND READ A COPY OF THE BINDING DOCUMENT AND CATALOG.**

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

Print Name \_\_\_\_\_

Signature of School Official \_\_\_\_\_ Date \_\_\_\_\_

Print Name of School Official \_\_\_\_\_